



Grants for Landcare on Cape York Peninsula Targeted Grant Application Form

Please read the attached 'Grant Guide' before filling in this form. If you need any assistance call the Landcare Coordinator on 40695046.

Please type or print clearly in black pen. Send the completed form to the Landcare Coordinator, PO Box 3, Cooktown, Q 4895 or email to landcare@capeyorks.com.

If successful, you will be required to sign a 'Funding Agreement' and fulfill your obligations as outlined in the 'Funding Agreement' and 'Grant Guide' enclosed in the Landcare Grant Information Pack.

1 PROJECT TITLE (Not more than 12 words)

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2 APPLICANTS DETAILS

Contact information

Property or Group*

Contact person

Role in Property or Group

Postal address

Phone

Best time to phone

Email

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* Incorporated community groups will need to provide written support for the project and proposed activities from the holder(s) of the land where the proposed activities will be undertaken.



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3. GST

Are you GST registered?

Yes

No

ABN:

Registered Business name:

4. INSURANCE - Do you have public liability cover for the property where you will be undertaking the landcare activity? Yes No

5. PREVIOUS FUNDING - Have you or your group received any previous funding for landcare type projects?

Yes

No

If yes, please provide details below

| Year | Project title | Funding Organisation | Amount | Final report & acquittal done | Project finish date |
|------|---------------|----------------------|--------|--|---------------------|
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | |

If a project has not been acquitted please tell us why

6. Have you applied and/or will you be applying to other funding organisations for grants for this project or components of this project? Yes No

If you have applied for other funding this does not prevent you from seeking funding through the CYP Landcare Program, but you will need to provide the following details

| Project title | Description of project | Funding Organisation | Amount applied for | Date application |
|---------------|------------------------|----------------------|--------------------|------------------|
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7. NRM. Describe what natural resource management issues your project will address.

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8. PROJECT DETAILS

Briefly describe the project and list all the activities you will undertake in your project

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9. PROJECT ACTIVITIES Provide the following information on your proposed project.

| ON-GROUND WORKS | Area, Distance |
|---|----------------|
| FENCING: Total length (km/m) of fencing | |
| Number of plain wires on fence: Number of barbed wires: | |
| No. strainers.....No. fence posts per klm | |
| Number of access gates: Flood gates: Other | |
| Approximate area (ha) of wetland native vegetation protected by fencing (includes swamps, springs, natural water bodies) - Is the aim: Spelling Exclusion | |
| Area (ha) of creek bank vegetation protected by fencing - Is the aim: Spelling Exclusion Length of creek bank vegetation protected | |
| Area (ha) of native vegetation protected by fencing (includes exclusion fencing for wildlife habitat or spelling of native pasture) | |
| Area (ha) of land treated for soil erosion through exclusion fencing or other means (includes gully, surface and creek bank erosion) | |
| Number of off-stream (alternative) watering sites installed | |
| Number Dams Tanks: Bores: Length (m) of piping | |
| Approximate area (ha) under weed control measures. Is the aim to contain or eradicate? | |
| Approximate area (ha) under pest animal control measures | |
| Length (km) of firebreak | |
| Approximate area (ha) protected from fire by break/control lines & fire management | |
| Other activities: | |



10. PREVIOUS ACTIVITIES Give details of any previous activities associated with this project. Have you done any site preparation works, fencing or tried other techniques for this project? Does this project build on existing infrastructure?

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11. MAINTENANCE. How will you maintain your project in the long term? Outline here how you will maintain the project after the end of the funded period. For example if you have stated in your project description that you would use the fencing to implement spelling and weed control, in addition to describing your fence maintenance, you would need to outline how you will spell the country and control weeds over the succeeding years to rehabilitate the country.

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12. PROJECT CHALLENGES

Be as realistic as possible in your assessment of potential delays or hindrances that may affect your project and prevent you achieving your objectives (the presence of obstacles and challenges will not affect your project assessment).

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12. NATURAL RESOURCES. What changes to the natural resources do you expect to see once your project is completed? These changes may take several years to occur.

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13. MONITORING

How will you measure and record the long term outcomes you expect to see from your project? Eg establishing photo monitoring points

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14. SUSTAINABLE LAND MANAGEMENT. List the main property-wide sustainable land management practices you are implementing? These can include existing or in development stage and can include plans developed independently or in partnership with NRM organisations

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If you have any photographs of the project site please clearly label and attach at the back of the form. Please note these will not be returned.



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15. LOCATION MAP

Draw a map showing the location of your property/project

Include major roads and rivers, neighbouring properties and other landmarks to identify the location of your project. Please use black ink only.

NORTH

Additional information:



Australian Government
Department of Agriculture, Fisheries and Forestry
National Landcare Program



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16. PROJECT SITE MAP. Draw a map of the project site showing in detail the on-ground works you propose to undertake and any existing land marks, native vegetation and buildings fences etc. Please use black ink only. Use the symbols shown in the legend and show approximate scale. You may submit a A4 sized computer generated map or topographic map instead of a sketch map, but please ensure your legend is clear and the legends can be photocopied.

NORTH

| | |
|---------------------|--|
| Proposed plantings | |
| Existing vegetation | |
| Proposed fencing | |
| Existing fencing | |
| Proposed pipes | |
| Existing pipes | |
| Proposed tank | |
| Existing tank | |
| Proposed trough | |
| Existing trough | |
| Proposed dam | |
| Existing dam | |
| Swamp | |
| Stream flow | |
| Building | |
| Vehicle track | |
| Proposed Gates | |
| Existing Gates | |

Additional information:



Australian Government
Department of Agriculture, Fisheries and Forestry
National Landcare Program



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17. PROJECT MANAGEMENT

This section gives you the opportunity to plan your work program for the project. Think about how you will fit your work program into your general property management timetable. Landcare projects require long-term maintenance after the end of the funded period. So itemise your long term maintenance and the time that will be required.

WORK PLAN. Record all the activities you will be undertaking for the project, and estimate how many hours per person the activities will take to complete (you will be using the per person hours to estimate your in-kind commitment to the project in your Budget)

PLEASE READ GRANT GUIDE for more information on what activities can be included.

| WORK PLAN | | | | |
|---|--|--|---|-----------------------------------|
| List activities to be undertaken | Who will be undertaking this activity? | Will the activity be your inkind contributions or landcare funded? | Estimated hours <u>per person</u> to complete | Estimated number days to complete |
| <i>For example clear fence line</i> | <i>Self</i> | <i>In-kind</i> | <i>60 hrs</i> | <i>3 days</i> |
| <i>For example construct dam</i> | <i>Contractors</i> | <i>Grant</i> | <i>20 hrs</i> | <i>2 days</i> |
| Project management including reporting, record keeping and purchasing materials | | | | |
| Setting up monitoring program | | | | |
| Other activities..... | | | | |
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| TOTAL Estim days to complete | | | | |

18. PROJECT TIMETABLE. If your project is approved & funded how many WEEKS do you estimate it will take to complete?



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19. PROJECT BUDGET.

See Grant Guide for help with completing your budget. You will need to attach two quotes for equipment and materials to be purchased through this grant. In-kind contributions do not require quotes but must be of commercial rates. **All costs must EXCLUDE GST**

| Activity to be funded | Description of item, quantity & cost per unit | A. | B. | C. | | D. |
|--------------------------------|---|------------------------------------|-------------------------------|---|------|----------------------------------|
| | | Applicant contrib. (in-kind) \$ | Landcare funding sought \$ | Contrib. from other Organisations \$ | Org. | TOTAL activity costs A+B+C \$ |
| Project mgmt @ \$30/hr | | | | | | |
| General labour costs @ \$30/hr | | | | | | |
| | | | | | | |
| | | | | | | |
| Monitoring @ \$30/hr | | | | | | |
| Contractors (show size) eg | | | | | | |
| Bulldozers | | | | | | |
| front end | | | | | | |
| loaders & | | | | | | |
| fencing | | | | | | |
| | | | | | | |
| Equipment hire (show size) eg | | | | | | |
| tractors, | | | | | | |
| graders, | | | | | | |
| post hole diggers, | | | | | | |
| 4WD vehicles | | | | | | |
| | | | | | | |
| | | | | | | |
| Fuel | | | | | | |
| Freight | | | | | | |



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| Activity to be funded | Description of item, quantity & cost per unit | A. | B. | C. | | D. |
|--|---|------------------------------------|-------------------------------|---|------|----------------------------------|
| | | Applicant contrib. (in-kind) \$ | Landcare funding sought \$ | Contrib. from other Organisations \$ | Org. | TOTAL activity costs A+B+C \$ |
| Fencing | | | | | | |
| Materials: | | | | | | |
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| Alternative stock water: | | | | | | |
| Dam | | | | | | |
| Tank | | | | | | |
| Trough | | | | | | |
| Pump | | | | | | |
| Piping & connections | | | | | | |
| | | | | | | |
| Weed control | | | | | | |
| Pest Control | | | | | | |
| | | | | | | |
| Other (please specify) | | | | | | |
| | | | | | | |
| Total costs for the project A+B+C | | | | | | |

Add any additional information on budget items:



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20. NR&M APPROVALS AND CONSULTATION

If you are proposing to put in new fence lines or dams, will the project site be located in Remnant 'Endangered' or 'Of Concern' Regional Ecosystems as designated under the Native Vegetation Management Act), see Grant Guide.

Contact the coordinator for more information and/or copies of required forms.

Yes - Letter/DA attached No - map/letter attached

If your answer is yes you will need to provide a copy of the Development Approval from the Department of Natural Resources and Mines.

If your answer is no you will need to attach either a copy of the Regional Ecosystem map for the area where the proposed works will be undertaken showing that the location of the works is NOT in an 'Endangered' or 'Of Concern' area or a copy of a letter from the Department of Natural Resources and Mines.

21. NATURAL WATERWAYS.

Have you applied for the appropriate permits/approvals for on-ground works involving natural waterways? Contact the coordinator for more information and/or copies of required forms.

Yes No Not required

| | | | | |
|--------|--|---|--------------------------------------|---|
| Status | Granted and attached <input type="checkbox"/> | Application for permit made Date / / | <input type="checkbox"/> Not granted | <input type="checkbox"/> Yet to be sought |
|--------|--|---|--------------------------------------|---|

22. CULTURAL HERITAGE.

See Grant Guide and contact the coordinator for more information and/or copies of required forms.

Have you checked the Queensland Heritage Register for non-indigenous places and objects?

Yes No

Have you checked the Cultural Heritage Register and Sites Database for Indigenous places and objects?

Yes No

Have you contacted Indigenous person(s) with local knowledge of the area to check that your proposed activities will not impact Indigenous places or objects.

Yes No

Name:

Phone contact:



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23. TECHNICAL ADVICE

List the people who have provided technical advice to you for this project.

| Name | Organisation | Phone |
|------|--------------|-------|
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24. DECLARATION

We declare that the information we have given in this application is complete and correct, that the necessary approvals have been obtained for it to proceed, and that if the application is by a group/organisation, that the group/organisation we represent supports the project. We agree to share and/or make available the results and relevant information in relation to this project to interested persons, to signing a Funding Agreement with Cook Shire Council, to complete a final report on the project, maintain financial records (including tax invoices), to allow access to the site for monitoring and evaluation purposes and we are committed to the long term on ground outcomes of the project.

| | |
|---|----------|
| Name of first representative ¹ | |
| Position | |
| Group/Business/Property name | |
| Phone number | |
| Signature of representative | Date / / |

| | |
|-------------------------------|----------|
| Name of second representative | |
| Position | |
| Group/Business/Property name | |
| Phone number | |
| Signature of representative | Date / / |

CHECKLIST

1. Have you answered all the questions?
2. If required have you attached a letter showing landholder support?
3. If required have you attached required approvals from the NR&M and/or copy of Regional Ecosystem map?
4. If required have you attached copies of the appropriate permits/approvals under the Water Act?
5. Have you attached 2 quotes for materials & equipment to be purchased or hired using Landcare funds?
6. Have you attached required approval from the Cultural Heritage Register and Sites Database?

¹ If declaration by an individual (Landholder, or principal lessee or a person authorised by the principal lessee to sign). Community groups will need to provide written support for the project and proposed activities from the holder(s) of the land where the proposed activities will be undertaken.

